

NATIONAL INDUSTRIAL CORRIDOR DEVELOPMENT CORPORATION (NICDC) LIMITED

Job description for the post of “Manager (Infrastructure Development)”

COMPANY PROFILE

National Industrial Corridor project vision is to create strong economic base with globally competitive environment and state of the art infrastructure to activate local commerce, enhance foreign investments and attain sustainable developments.

The project is conceived to be developed as a Global Manufacturing, Investment Destination Hubs and Smart Cities with the best in-class infrastructure. The concept of formation of Industrial Corridors has been envisaged on the backbone of major transportation corridors like Eastern & Western Dedicated Freight Corridors and some of the recently announced freight corridors i.e. East West, East Coast and North South, Expressways and National Highways, proximity to ports, airports, etc. The objective is to create greenfield smart industrial cities with sustainable, ‘plug n play’, ICT enabled utilities to facilitate the manufacturing investments into the country by providing quality, reliable, sustainable and resilient infrastructure for the industries.

KEY DUTIES AND RESPONSIBILITIES

- Reviewing and technical assessment of feasibility reports/ engineering studies/ DPR’s and provide necessary inputs of infrastructure planning, engineering design, implementation strategy, costing and seeking inputs from all stakeholders,
- Preparation of tender documents for industrial corridor projects,
- Support in evaluation of tender packages of SPVs for NIC Projects,
- Liaisoning and project coordination with various stakeholders including consultants, Central and State Government departments, funding agencies, contractors to ensure smooth and timely implementation of projects,
- Coordinating with PMC Team, Programme Managers for New Cities (PMNC), consultants, State Governments/ Nodal Agencies and other agencies for expediting the respective assignments,
- Coordinating various reviews meetings periodically and conducting meeting of NICDC,
- Provide technical support in preparation of investment proposal for seeking fund from NICDIT Trust Fund/JICA/JBIC/ADB/WB or any other funding agencies,
- Preparation of concept papers, detailed technical notes/memos, presentations with Central and State Government departments,
- Preparation of technical aspects of contractual documents, framing the engineering and technical terms of references and conducting bid process for the selection of consultants and/or contractors,
- Responsible for drafting letters, memos and any other relevant documents on behalf of SPV’s/NIC projects, reviewing project progress payments claimed by the Contractors/ Consultants,
- Supervision & Site inspection of Projects,
- To carry out such other duties as assigned by the Management from time to time.

MINIMUM REQUIREMENTS

1. **Nationality:** Candidate from Indian nationality only.
2. **Age:** Candidate should not be born before 01st September, 1987
3. **Academic Qualification:** Should be B.E./B.Tech in Civil/Electrical/Mechanical and MBA/PGDBM/ Executive- MBA (Operations/ Project Management/ Infrastructure Development/Planning/Management)/ or any equivalent degree from a recognised university/open university with a good academic record.
4. **Experience:** Minimum 05 years of overall experience dealing with project management, analysis, modelling, strategy, structuring, project marketing, PPP procurement, concession agreement, risk management, Government interface and its related areas.

KNOWLEDGE & SKILLS

- Understanding of planning and implementation of multifunctional nature of industrial and infrastructure projects.
- Knowledge of contractual, commercial, financial and legal regulations.
- Decision making ability.
- Analytical ability.
- Ability to foster collaborative work environment in a multi-cultural and multi-ethnic environment.
- Strong interpersonal skills and the ability to work effectively with wide range of constituencies in a diverse community.
- Ability to communicate effectively, both orally and in writing and drive results.
- Knowledge of project structuring and procurement of large infrastructure projects under PPP/EPC mode.

DESIGNATION, REPORTING & JOB LOCATION

The designation shall be **“Manager (Infrastructure Development)”** and reporting will be directly to the Department Head and to other senior officials of NICDC Ltd. The job location will be in Delhi but may require frequent travel to various states.

SALARY: CTC Rs.10 Lakhs per annum

HOW TO APPLY

Duly filled application form along with the resumes may be uploaded on NICDC website i.e. www.nicdc.in (Careers> Current Opening>Apply Online) till **19th September, 2020** by **17:00 HRS.** Applications received through any other mode shall be summarily rejected.

SELECTION PROCESS: A Selection Committee will be constituted to short list, interview and recommend the candidate.

DISCLAIMER: This is not a Government job as NICDC is not a Government Company.